

# *The Sons of the Republic of Texas*

**SRT Constitution**

approved at the Annual Meeting on 21 March 2009

**CONSTITUTION**  
**THE SONS OF THE REPUBLIC OF TEXAS**

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**ARTICLE I - NAME**

The name of this organization shall be “The Sons of the Republic of Texas” (“SRT”).

**ARTICLE II – ORGANIZATION, CHAPTERS, DISTRICTS  
AND KNIGHTS OF THE ORDER OF SAN JACINTO**

Section 2.1. The SRT is a perpetually chartered Texas non-profit corporation, governed by elected officers.

Section 2.2. The SRT is comprised of individually chartered chapters (“Chapters”).

Section 2.3. Chapters may be grouped into geographic areas (“Districts”) as drawn by the President General.

Section 2.4. The Knights of the Order of San Jacinto (“Knights”) is an honorary entity of the SRT and is more particularly set forth in Article XI.

**ARTICLE III – CORPORATE SEAL**

Section 3.1. The SRT seal (“Insignia”), as depicted below, is described as a single star of five points covering the sun’s rays and is encircled by sheaves of olive and oak branches with a band engraved with “The Sons of the Republic of Texas” surrounding the whole. Three five point stars are at the bottom of the band. The Insignia shall be of gold with the banded lettering having a background of blue enamel.



Section 3.2. The Insignia is trademarked and shall not be reproduced without the express written consent of the SRT.

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**ARTICLE IV – PURPOSE, MISSION AND GOALS**

Section 4.1. Purpose.

The purpose of the SRT shall be to perpetuate the memory and spirit of the men and women who achieved the independence of Texas, set the young Republic upon its high course among the nations of the world, and finally secured its admission as a state of the United States of America.

Section 4.2. Mission.

The mission of the SRT shall be to:

- (a) Encourage research and publication of historical records and documents prior to and during the Republic of Texas;
- (b) Foster the preservation of historic sites, documents, and artifacts, prior to February 19, 1846;
- (c) Participate in community activities, which remind the public of its Republic of Texas heritage; and
- (d) Organize, promote, publicize and commemorate the observance of the following historical dates of the Republic of Texas.

Texas Independence Day	March 2
Fall of the Alamo	March 6
Goliad	March 27
San Jacinto Day	April 21
Texian Navy Day	3 <sup>rd</sup> Saturday in September
Battle of Gonzales	October 2
Stephen F. Austin’s Birthday	November 3

Section 4.3. Goals.

The SRT shall organize and promote public recognition of dates and places of historical significance to the Republic of Texas with monuments and other appropriate signage or events.

**ARTICLE V – MEMBERSHIP, TYPES AND ANNUAL DUES**

Section 5.1. Membership.

Membership in the SRT shall be available to any male who meets the membership qualifications as set forth in the Bylaws (“Member”).

Section 5.2. Types.

There shall be six (6) types of Members, they are: “Regular;“ “Life;” “Junior;” “Senior;“ “Posthumous;” and “Honorary.”

Section 5.3. Annual Dues.

Dues shall be paid annually by the Member to maintain membership as set forth in the Bylaws.

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**ARTICLE VI – OFFICERS**

Section 6.1. Officers.

- (a) SRT officers (“Officers”) shall be: “President General;” “First Vice President General;” “Second Vice President General;” “Secretary General;” “Treasurer General;” “Chaplain General;” “Historian General; and two (2) “Committeemen.”
- (b) One of the “Committeemen” will be the Immediate Past President General.

**ARTICLE VII – NOMINATION, ELECTION, INSTALLATION,  
TERM, REMOVAL AND SUCCESSION OF OFFICERS**

Section 7.1. Nomination.

- (a) The nominating committee shall be appointed by the President General at the Winter Quarterly Meeting and shall consist of three (3) former Officers.
- (b) A Member desiring to be considered for office shall submit in writing to the administrative assistant, a resume of his SRT service, including offices and positions held. The resume shall include the office, which he is seeking. The Member shall submit the resume on or before February 1 to the administrative assistant. The administrative assistant shall forward the resume to the chairman of the nominating committee for consideration.
- (c) The nominating committee shall receive the resumes and may select additional names of Members who have rendered valuable service and have expressed willingness for future service.
- (d) The nominating committee shall report and present the recommended candidates for office to the Spring Quarterly Meeting and Annual Meeting.

Section 7.2. Election.

The Officers shall be elected by a majority vote of the Members at the Annual Meeting.

Section 7.3. Installation.

The oath of Office shall be administered to the Officers by a former President General, following the Annual Meeting.

Section 7.4. Term.

The Officers shall serve for a term of one (1) year, or as set forth in the Bylaws.

Section 7.5. Removal.

An Officer may be removed from office upon a majority vote of the Executive Committee for the following reasons:

- (a) An absence from two (2) Quarterly Meetings, unless otherwise excused by the President General; or
- (b) Physically or mentally unable to execute the duties of his office.

Section 7.6. Succession.

- (a) Should the President General be unable to complete his term, the First Vice President General shall fill the unexpired term. Should the First Vice President General be unable to fill the unexpired term, the Second Vice President General shall fill the unexpired term. Should the Second Vice President General be unable to fill the unexpired term, the Executive Committee shall select an Officer, as successor to fill the unexpired term.
- (b) Should an Officer be unable to complete his term, the President General, at his sole discretion, shall appoint a Member to fill the unexpired term.

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**ARTICLE VIII – EXECUTIVE COMMITTEE**

Section 8.1. The Executive Committee (“Executive Committee”) shall:

- (a) Be the supreme governing body of the SRT;
- (b) Consist of the nine (9) officers as set forth in Article VI,
- (c) Past Presidents General are ex-officio members but shall not vote; and
- (d) By a majority vote, approve or disapprove motions made at its meetings.

Section 8.2. The Executive Committee (“Executive Committee”) shall:

- (a) Have the exclusive power, at its sole discretion, to grant, suspend, revoke, or reinstate the charter of a Chapter; and
- (b) Direct and supervise all Chapters and District Representatives and require their compliance with this Constitution and Bylaws.

**ARTICLE IX – COMMITTEES**

Section 9.1. Committees.

- (a) Standing or permanent committees (“Standing Committee”) shall be established by either the President General or the Executive Committee.
- (b) Special or temporary committees (“Special Committee”) shall:
  - (1) Be established by the President General, at his sole discretion, to accomplish specific or special purposes or programs;
  - (2) Expire at the end of the President General’s term, if not stated otherwise when created; and
- (c) Committees shall be composed of Members.

Section 9.2. The Standing Committees of the SRT shall be:

Archives	Membership
Bylaws	Presidio La Bahia Award
Education	Publicity
Finance	Summerfield G. Roberts Award
Historical Dates Observance	The Texian
Hospitality	Website
Logo	

Section 9.3. Chairman and Committee Members.

- (a) The President General shall appoint all committee chairmen.
- (b) The committee chairman shall select his committee members.
- (c) The selected committee members shall be confirmed by the President General.

Section 9.4. Duties.

- (a) The chairman shall direct and supervise committee activities.
- (b) Submit quarterly written reports of his committee’s activities.
- (c) Reports shall be submitted to the administrative assistant seven (7) days prior to the Quarterly Meetings.
- (d) A final report containing the committee accomplishments for the year shall be submitted to the administrative assistant fourteen (14) days prior to the Annual Meeting.

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**ARTICLE X – MEETINGS, QUORUM AND EXECUTIVE SESSION**

Section 10.1. Meetings.

All meetings shall be open to all Members, except as otherwise stated herein.

- (a) Annually, a Member’s meeting (“Annual Meeting”) and four Executive Committee meetings (“Quarterly Meeting”) shall be held.
- (b) The President General shall determine the date and place of the Annual Meeting and all Quarterly Meetings.
- (c) The Annual Meeting shall be held on or before April 21.
- (d) All meetings shall be conducted according to the Robert’s Rules of Order, unless otherwise stated herein or as may be set forth in the Bylaws.
- (e) Only Regular, Life and Senior Members may vote at the Annual Meeting.

Section 10.2. Quorum.

A quorum shall be maintained during the Quarterly Meetings and Annual Meeting as follows:

- (a) Five (5) of the nine (9) Officers of the Executive Committee shall constitute the necessary quorum for a Quarterly Meeting; and
- (b) Twenty-five (25) Members and no than less five (5) Officers of the Executive Committee shall constitute a quorum for the Annual Meeting.

Section 10.3. Executive Session.

The Executive Committee shall meet in a closed-door session for the following reasons:

- (a) Annual employment review of the administrative assistant;
- (b) Removal of a Member or Officer,
- (c) Selection of recipient(s) of awards as set forth in the Bylaws, and
- (d) Other matters deemed necessary by the President General or the Executive Committee.

**ARTICLE XI - KNIGHTS OF THE ORDER OF SAN JACINTO**

Section 11.1. The Knights of the Order of San Jacinto is an honorary entity of the SRT and is bestowed to a Member (“Knighthood”), who has:

- (a) Performed outstanding and exemplary service to the SRT; and
- (b) Promoted and advanced the SRT’s purpose, mission and goals.

Section 11.2. Elections.

An eligible Member as set forth in Section 11.1 shall be elected to the Knights as set forth in the Bylaws.

Section 11.3. Officers.

The Knights shall elect a Knight commander, secretary and other officers as set forth in the Bylaws or as deemed necessary.

Section 11.4 Removal.

A Knight may be removed from the order pursuant to Article XIII.

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Section 11.5. Medallion for the Knights of the Order of San Jacinto is depicted below.



**ARTICLE XII – CODE OF ETHICS AND MEMBER CONDUCT**

Section 12.1. The SRT is committed to conducting its business, purpose, mission and goals in accordance with:

- (a) All applicable state and federal laws, rules and regulations; and
- (b) The highest sense of integrity, honesty, loyalty and truthfulness.

Section 12.2. Members shall conduct themselves civilly and with respect for their fellow compatriots in a manner that does not compromise the stated SRT purpose, mission and goals.

**ARTICLE XIII – REVOCATION OF MEMBERSHIP**

Section 13.1. The Executive Committee may revoke a membership or otherwise remove a Member for any of the following causes:

- (a) Material and flagrant violations of this Constitution and Bylaws;
- (b) Conviction of a crime involving moral turpitude;
- (c) Overt or intentional public defamation and denigration of the SRT and its purpose, mission or goals; or
- (d) Any material act or conduct, which causes public disgrace or ridicule of the SRT.

Section 13.2. All honors and awards previously bestowed or granted shall be forfeited upon revocation.

**ARTICLE XIV – FINANCIAL**

Section 14.1. All fiscal affairs shall be:

- (a) Conducted on the basis of the calendar year; and
- (b) On a cash basis.

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Section 14.2 Accounts.

The funds in the general operating account shall be used to pay operating expenses, debts, or any other type of claim or liability of any nature. All funds maintained in separate accounts or investments, which are designated for a specific use, award, or Life Membership are held in trust and can only be used for that specific purpose.

**ARTICLE XV – AWARDS, HONORS AND CERTIFICATES**

Section 15.1 Awards.

An Officer as set forth in the Bylaws may present the following awards.

Chapter Archives Award	Presidio La Bahia Award
Distinguished Service Award	Summerfield G. Roberts Award
District Representative of the Year Award	Texas History Essay Contest Award
Educator of the Year Award	William Gordon Bachman Award
Lifetime Achievement Award	

Section 15.2. Honors.

The following honor may be presented by the President General, at his sole discretion, as set forth in the Bylaws.

President General's List

Section 15.3 Certificates.

A Chapter as set forth in the Bylaws may present the following certificates.

Chapter Certificate of Appreciation	Texas Flag Certificate
Eagle Scout Certificate	

**ARTICLE XVI – POLITICAL INVOLVEMENT**

Section 16.1. Political Issues.

The SRT shall not lend its name to or take any public action or position on political issues except those, which may relate to matters of Texas History or the SRT's purpose, mission or goals.

Section 16.2. Donations.

The SRT shall make no donation or cash contribution to any political issue or politician, for any reason.

**ARTICLE XVII – AMENDMENT, ADOPTION AND CONFLICT**

Section 17.1. Amendment.

The articles of this Constitution may only be amended at the Annual Meeting by a two-thirds (2/3) vote of the Members present. The Bylaws require a simple majority vote of the Members present at the Annual Meeting to be amended. An amendment shall be administered in the following manner:

- (a) Any proposed amendment(s) shall be submitted in writing on or before September 1, to the Bylaws Committee for review;

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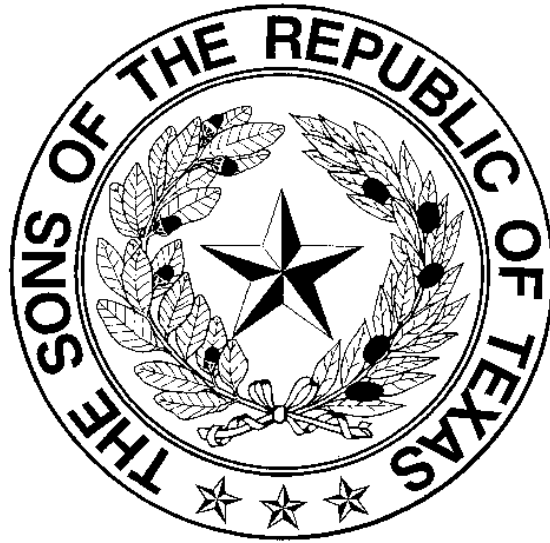
- (b) The Bylaws Committee shall report with recommendation of the proposed amendment(s) within thirty (30) days of the Winter Quarterly Meeting for review by the Executive Committee;
- (c) The Executive Committee shall vote on the proposed amendment(s) at the Winter Quarterly Meeting; and
- (d) The proposed amendment(s) as approved by the Executive Committee shall be communicated to the Members, at least forty-five (45) days prior to the Annual Meeting.

Section 17.2. Adoption.

Any amendment receiving the necessary vote for passage shall become effective immediately.

Section 17.3. Supremacy Clause.

Should any article of the Bylaws or part thereof conflict with any article(s) of the Constitution contained herein, the article(s) set forth herein shall be supreme and controlling for all purposes.



*The Sons of the Republic of Texas*

**SRT Bylaws**

approved at the Annual Meeting on 05 April 2008

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**ARTICLE I – CHARTER**

Section 1.1. Grant.

- (a) Upon the submission of an application and recommendation of the Secretary General, the Executive Committee shall vote to consider granting a charter.
- (b) Once granted, Chapter officers shall be elected and the results reported to the Secretary General.

Section 1.2. Application Requirements.

The charter application shall contain the following:

- (a) The reason(s) deemed necessary for formation of a new Chapter, including the name of the proposed Chapter;
- (b) The names, addresses, telephone numbers and signatures of no less than ten (10) Members expressing their willingness to transfer their primary Chapter membership affiliation to the proposed Chapter; and
- (c) The completed application shall be forwarded to the Secretary General.

Section 1.3. Reactivation.

The Executive Committee shall reactivate an inactive Chapter's charter upon a written request submitted to and approved by the Secretary General. The request shall contain the following:

- (a) Names, addresses and telephone numbers and signatures of the Members wishing to reactivate the Chapter;
- (b) The names of the proposed Chapter officers and other information describing the frequency of meetings to be held, meeting location, and dates.

Section 1.4. Revocation & Inactivity.

- (a) The Executive Committee may suspend, inactivate or revoke a Chapter's charter for failure to:
  - (1) Submit a Chapter annual report before the Annual Meeting as set forth in Section 2.3;
  - (2) Elect officers as set forth in Article 2.2(a); or
  - (3) Support and promote the mission, purpose and goals of the SRT; and
- (b) Should a Chapter be declared inactive or a Chapter's charter be revoked, as set forth herein, the Chapter's treasurer shall submit a final accounting of Chapter funds and forward the funds from the Chapter's account to the Administrative Assistant within thirty (30) days of Executive Committee electing to revoke a Chapter's charter or to inactivate a Chapter; and
- (c) Should a Chapter request reactivation within one (1) year of the date of a Chapter becoming inactive, the Chapter's funds shall be returned, otherwise the funds will become the property of the SRT.

**ARTICLE II – CHAPTER**

Section 2.1. Officers.

Each Chapter shall have a president, secretary and treasurer, together with other such officers as deemed necessary to perform its duties.

Section 2.2. Election of Chapter Officers and Term.

- (a) Elections of officers shall be held on or before March 1.
- (b) The term of office shall be for one (1) year.
- (c) Officers shall be elected by a majority vote of the primary Chapter Members present.
- (d) Dual Chapter Members may not hold elective office or vote on any Chapter matters.

Section 2.3. Annual Chapter Report.

- (a) The annual Chapter report shall be submitted to the Administrative Assistant before January 31; and

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- (b) The annual Chapter report shall contain at a minimum, the following:
  - (1) Names of the newly elected officers, their addresses, telephone numbers and other pertinent contact information;
  - (2) Current year's Chapter activities, programs and observances of Republic of Texas historical dates which further the purpose, mission and goals of the SRT;
  - (3) A financial statement listing major revenue and expenses, together with a photocopy of the Chapter's December 31 bank statement; and
  - (4) Names of Members who have died in the past calendar year.

Section 2.4. Rebate.

- (a) Each Chapter having submitted its annual report shall receive a monetary rebate as approved by the Secretary General.
- (b) The rebate shall be calculated at the rate of Six Dollars (\$6) for each Dual, Regular, and Life Member of their Chapter as of January 1.

Section 2.5. Inactive Chapter Members.

- (a) Each year all Chapters shall contact and attempt to reinstate inactive Members.
- (b) A list of inactive Members shall be provided by the Membership Committee to all Chapter presidents sixty (60) days before the Annual Meeting.

**ARTICLE III – DISTRICTS AND DISTRICT REPRESENTATIVES**

Article 3.1. Districts.

- (a) A District shall be situated in a common geographic area.
- (b) The President General shall appoint a Member as a representative for each District ("District Representative").
- (c) The District Representative shall be sworn in at the Annual Meeting banquet.

Article 3.2. District Representatives - Requirements, Duties and Quarterly Reports.

- (a) Requirements.  
The District Representative shall be a primary Member of a Chapter in the District, unless the President General grants an exception.
- (b) Duties shall include:
  - (1) Contact each Chapter president in his District at least once a quarter for the purpose of assisting the officers in promoting the SRT's purpose, mission and goals;
  - (2) Assist in establishing and maintaining Chapters in his District;
  - (3) Perform such other tasks as may be assigned to him by the President General or the Second Vice President General; and
  - (4) Attendance at no less than two (2) Quarterly Meetings and the Annual Meeting.
- (c) Quarterly Reports.  
Each District Representatives shall prepare and submit a written report to the Second Vice President General and the Administrative Assistant no less than seven (7) days prior to the Quarterly Meeting.
  - (1) Reports shall contain notable Chapter events, activities, programs and projects occurring during the previous quarter and upcoming events, activities, programs and projects.
  - (2) Deliver a brief oral report at the Quarterly and Annual Meetings on the highlights of the District's most recent quarterly activities.

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**ARTICLE IV – INSIGNIA, DESCRIPTION AND USE**

Section 4.1. Official Ribbon.

The official ribbon (“Ribbon”) shall be a stripe of azure blue, approximately one inch (1”) wide, bound by a single parallel stripe of white and red.

Section 4.2. SRT Medallions.

The Medallion is a metal emblem struck in the exact replica of the Insignia as set forth in *Article III – Corporate Seal* of the Constitution.

- (a) Past and present Executive Committee members and past or present presidents of Chapters may wear the Medallion, suspended from the Ribbon, around their necks.
- (b) All Members may wear the Medallion suspended from the Ribbon, on the left breast pocket of a dress coat.
- (c) The Medallion Lapel Pin shall be worn on a Member’s left lapel of a dress jacket.

Section 4.3. Use of SRT Medallions.

- (a) Medallions should be displayed by Members at all SRT events and meetings;
- (b) The Medallion shall not be worn in any place where it would be inappropriate or could bring dishonor to the SRT or its Insignia.
- (c) No casual wearing of the Medallion is authorized.

Section 4.4. President General’s Medallion.

- (a) The President General's Medallion shall be the Medallion, as set forth herein, but with rays from a sunburst surrounding it.
- (b) The Medallion shall be suspended from a ring of gold from the Ribbon and worn around the neck by the incumbent President General.
- (c) Past Presidents General shall wear the Medallion suspended from the Ribbon on the left breast pocket.
- (d) The Medallion shall be worn by the President General at all SRT events and meetings and any other appropriate dress functions.

Section 4.5. Approval for Insignia Use.

- (a) Any requested public use of the Insignia, which is not set forth in Section 4.3, shall be sent in writing, together with a drawing or prototype, for review by the Logo Committee.
- (b) The request shall be submitted not less than thirty (30) days prior to the next Quarterly Meeting.
- (c) The Logo Committee shall report the request of the proposed insignia use together with its recommendation to the Executive Committee for approval at the next Quarterly Meeting.

**ARTICLE V – MEMBERSHIP**

Section 5.1 Regular.

A male eighteen (18) years or older, who is a direct lineal descendant of a resident of the Republic of Texas prior to February 19, 1846, is eligible for membership upon submission of the appropriate SRT membership application, payment of the required fee and approval of the Historian General, Secretary General and President General.

Section 5.2 Junior.

- (a) A male under the age of eighteen (18) years who otherwise meets the requirements of Regular membership is eligible upon submission the appropriate payment of required fee and application for review and approval as set forth in Section 5.1.
- (b) The application shall contain the signature of the parent or guardian approving its submission.
- (c) A male member of the Children of the Republic of Texas is eligible for membership upon submission, review and approval of the special short form application.

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Section 5.3 Life.

A male who meets the requirements of Regular or Junior membership as set forth in Section 5.1 and 5.2, respectively, is eligible to be a Life Member upon submission of the appropriate application, if applicable, and payment of the Life membership fee.

- (a) Regular Member.
  - (1) A Regular Member between the ages of eighteen (18) and forty (40) years, inclusive shall tender the membership fee of Seven Hundred Fifty Dollars (\$750).
  - (2) A Regular Member over the age of forty (40) shall tender the membership fee of Six Hundred Dollars (\$600).
- (b) A Junior Member shall tender a fee of One Thousand Dollars (\$1,000).

Section 5.4 Senior.

A Regular Member, who has reached the age of seventy (70) years, who is current with his dues, and has been a Member for ten (10) years, may apply in writing to the Administrative Assistant for Senior membership. The Executive Committee, at their sole discretion is hereby authorized and empowered to grant the Senior membership. Senior Members are not required to pay annual dues.

Section 5.5 Posthumous.

Application on behalf of a male who died after March 30, 1922 and who meets the requirements of Regular or Junior membership is eligible. A non-refundable processing fee of One Hundred Dollars (\$100) shall accompany each such application. A certificate of membership and a grave marker shall be presented to the family of each approved applicant.

Section 5.6 Honorary.

- (a) A male not meeting the lineal descent requirement as set forth in *Section 5.1*; yet, has furthered the purpose, mission and goals of the SRT and has rendered other outstanding service to Texas may be considered for membership:
  - (1) A Chapter may submit to the Executive Committee a resume of the nominee outlining his accomplishments at the Winter Quarterly Meeting for discussion and approval by the Executive Committee.
  - (2) The Executive Committee shall submit the nominee(s)'s name(s) at the next Annual Meeting for Member vote.
  - (3) There shall be no limit on the total number of Honorary Members on the SRT membership rolls; however, no more than three (3) Honorary Members may be elected at any Annual Meeting.
- (b) An Honorary Member can not vote at any SRT meeting or hold any elective office.
- (c) An Honorary Member shall not remit annual membership dues.
- (d) This membership expires upon the death of the Member.
- (e) An Honorary Member's lineage shall not be used for SRT membership by his heirs.
- (f) An Honorary Member may serve on a committee.

Section 5.7. Application, Fees and Annual Dues.

- (a) Applications.
  - (1) All applications, whether original or supplemental, shall be signed and notarized and sent with the required fee to the Administrative Assistant. If approved by the Historian General, the application shall be forwarded to the President General and the Secretary General for their approval and signature.
  - (2) One ancestor may be acknowledged by the SRT for each approved application. A supplemental application shall be submitted to acknowledge an additional ancestor. A fee of Thirty Dollars (\$30) shall be required for each supplemental application.
  - (3) At the sole discretion of the Historian General, any application not providing complete documentary proof of lineage as set forth herein shall be rejected.
- (b) Fees.
  - (1) A non-refundable processing fee of Fifty Dollars (\$50) shall accompany each new application for Regular or Life membership. If the applicant's membership is approved, the pro-rata portion of the current year's dues shall be waived.

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- (2) A non-refundable processing fee of Thirty Dollars (\$30) shall accompany each application for Junior membership. A Junior Member will not be liable for payment of annual dues and shall not have the privilege of voting or holding office. Upon reaching the age of eighteen (18) and payment of the next full year's annual membership dues, a Junior Member will automatically become a Regular Member of the Chapter with which he is currently affiliated.
- (c) Annual Dues.
  - (1) Annual dues notices shall be mailed no later than October 31.
  - (2) Annual dues will be considered delinquent and the Member's name shall be placed on inactive status as of December 31, unless extended by the Executive Committee.
  - (3) A Member suspended for non-payment of dues may be reinstated by paying his current year's dues and a Fifty Dollar (\$50) reinstatement fee. Upon request of the Member, the payment of the reinstatement fee may be waived by a majority vote of the Executive Committee.
  - (4) The annual dues for Regular Members shall be Forty Dollars (\$40).
  - (5) Any Member who serves in the armed services or is called to active duty from the Reserves or National Guard shall be exempt from the payment of dues for the period of his active military service.

**Section 5.8. Transfers.**

A Member may transfer his primary membership from one Chapter to another. Such transfers shall be requested in writing and submitted to the Administrative Assistant.

**Section 5.9. Dual Chapter Affiliation.**

- (a) A Member may hold multiple Chapter memberships. The request for such membership shall be submitted to the Administrative Assistant. Upon payment of a Six Dollar (\$6) fee, the Member's name will be placed on the roster of the requested Chapter.
- (b) A Dual Chapter Member cannot vote or hold elective office.
- (c) A Dual Chapter Member may serve on a committee.

**Section 5.10. Annual Meeting Fees and Voting.**

- (a) Regular Members having paid their current annual dues, Life and Senior Members may vote at the Annual Meeting upon payment in advance of any required meeting fee.
- (b) Regular, Life and Senior Members must be present at the Annual Meeting to vote; no proxy vote may be cast.

**ARTICLE VI- OFFICERS AND DUTIES**

**Section 6.1. President General.**

The duties of the President General:

- (a) Shall be the supreme administrator and Officer over all SRT affairs and functions, including committees and Chapters;
- (b) Preside at the Annual Meeting and Quarterly Meetings;
- (c) Call meetings at any reasonable time or place within the State of Texas, as he may deem necessary;
- (d) Appoint the chairmen of all Standing and Special Committees and shall approve all committee members selected by its chairman;
- (e) Countersign all checks in excess of One Thousand Dollars (\$1,000) drawn against funds of the SRT;
- (f) Represent the SRT at all statewide social events and meetings; and
- (g) Oversee, direct and supervise the Administrative Assistant.

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Section 6.2. First Vice President General.

The duties of the First Vice President General:

- (a) Plan the Quarterly Meetings and Annual Meeting and report to the President General for final approval of all events;
- (b) Preside over all meetings and perform all duties of the President General when the President General is absent or unable to serve; and
- (c) Perform such other duties as may be assigned to him by the President General or Executive Committee.

Section 6.3. Second Vice President General.

The duties of the Second Vice President General:

- (a) Chair the Membership Committee;
- (b) Manage, assist and direct the District Representatives;
- (c) Preside over all meetings and perform all duties of the President General when the President General and the First Vice President are absent or unable to serve; and
- (d) Perform such other duties as may be assigned to him by the President General or Executive Committee.

Section 6.4. Secretary General.

The duties of the Secretary General:

- (a) Insure that the minutes of the Quarterly Meetings and Annual Meeting are recorded and transcribed accurately;
- (b) Oversee the record keeping function of the SRT and report to the President General ways to improve said function and secure said records;
- (c) Countersign all checks, in the absence of the Treasurer General; and
- (d) Perform such other duties as may be assigned to him by the President General or Executive Committee.

Section 6.5. Treasurer General.

The duties of the Treasurer General:

- (a) Review all bank, brokerage and financial records and statements of all funds and assets of the SRT;
- (b) Prepare an itemized quarterly and annual report for the President General and Executive Committee;
- (c) Maintain complete and accurate account of all expenditures made, which shall be likewise reported;
- (d) Prepare and update an annual budget;
- (e) Sign all checks drawn upon SRT funds and secure the countersignature of the President General for all such checks in excess of One Thousand Dollars (\$1,000);
- (f) With oversight and approval by the President General, plan, review and manage all investments and assets to maximize their safety and return;
- (g) Submit to the President General and Secretary General a monthly statement showing amount of cash on hand and an annual recapitulation of these monthly reports;
- (h) Perform such other duties as may be assigned to him by the President General or Executive Committee.

Section 6.6. Historian General.

The duties of the Historian General:

- (a) In a timely manner examine, approve or disapprove the applications by prospective Members regarding their genealogical eligibility;
- (b) Submit reports of activities at the Annual Meeting and Quarterly Meetings; and
- (c) Perform such other duties as may be assigned to him by the President General or Executive Committee.

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Section 6.7. Chaplain General.

The duties of the Chaplain General:

- (a) Open and close all meetings with an appropriate prayer;
- (b) Arrange and conduct a memorial service honoring deceased Members at each Annual Meeting;
- (c) Maintain the Chaplain General's section of the *Procedure Manual*; and
- (d) Perform such other duties as may be assigned to him by the President General or Executive Committee.

Section 6.8. Committeemen.

The duties of the Committeemen shall be to perform tasks as assigned by the President General.

**ARTICLE VII – EXECUTIVE COMMITTEE DUTIES**

Section 7.1. Executive Committee shall:

- (a) Attend and actively participate in all of the Quarterly Meetings and the Annual Meeting;
- (b) Strive to promote the purpose, mission and goals of the SRT;
- (c) Set an example of participation and leadership in all SRT activities;
- (d) Promptly perform all other duties that are assigned by the President General; and
- (e) Hire and terminate the Administrative Assistant and temporary contract personnel.

**ARTICLE VIII – COMMITTEES, DUTIES AND REPORTING**

Section 8.1. Standing Committees and Duties.

The President General shall appoint Standing Committee chairmen as set forth in *Article IX of the Constitution*.

- (a) Archives Committee.  
The committee shall maintain oversight for safe keeping of the archives, records and artifacts of the SRT.
- (b) Bylaws Committee.  
The committee shall review, report and recommend any proposed amendments to the Constitution and/or Bylaws as set forth in Article XVII of the Constitution, to the Executive Committee for consideration.
- (c) Education Committee.  
The committee shall:
  - (1) Promote interest in the history of Texas with primary attention being paid to the period of the Republic of Texas; and
  - (2) Review Texas history books and teaching curriculum used in Texas schools to insure historical accuracy.
- (d) Finance Committee:  
The committee shall:
  - (1) Be chaired by the Treasurer General;
  - (2) Assist Treasurer General in the managing and reporting of SRT finances; and
  - (3) Advise and counsel the Treasurer General and President General in matters of investing and protecting assets of the SRT.
- (e) Historical Dates Observance Committee.  
The committee shall promote and organize the observance of Republic of Texas historical dates and events by the SRT and its Chapters.
- (f) Hospitality Committee.  
The committee shall plan, arrange and provide refreshments and hors d'oeuvres for social hours prior to the Quarterly and Annual Meetings and other SRT activities that provide and encourage socialization among the Members.

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- (g) Logo Committee.  
The committee shall review requests for the use of the SRT Insignia and provide recommendations to the Executive Committee for consideration.
- (h) Membership Committee.  
The committee shall:
  - (1) Be chaired by the Second Vice President General;
  - (2) Promote the securing of new Members and review the membership rolls to insure they are being maintained in good order; and
  - (3) Sixty (60) days before the Annual Meeting, the committee shall forward to each Chapter President a list of Members who are delinquent in their dues, organize and oversee Chapter presidents to contact said delinquent Members and urge reinstatement.
- (i) Presidio La Bahia Award Committee.  
The committee shall:
  - (1) Plan and organize the annual ceremony at the Presidio La Bahia; and
  - (2) Coordinate the judging for the Presidio La Bahia Award.
- (j) Publicity Committee.  
The committee shall publicize the SRT purpose, mission and goals by preparing appropriate information for the press and other agencies, covering the aims, activities, and accomplishments of the SRT.
- (k) Summerfield G. Roberts Award Committee.  
The committee shall:
  - (1) Be chaired by the First Vice President General;
  - (2) Supervise the judging and selection of a literary work pertaining to the period of the Republic of Texas that best portrays the spirit, character, strength and deeds of the residents of Texas and the important events during the years of the Republic of Texas;
  - (3) Plan and arrange the annual Summerfield G. Roberts Award luncheon; and
  - (4) Organize and promote the annual book sale at the annual award ceremony luncheon.
- (l) *The Texian* Committee.  
The committee shall write, review, edit and publish *The Texian*, the official publication of the SRT.
- (m) Website Committee.  
The committee shall:
  - (1) Maintain, edit and revise information contained on the SRT website and keep its content current; and
  - (2) Recommend to the Executive Committee policies and guidelines for the Chapter and SRT websites.

Section 8.2 Reporting.

Committee chairmen shall:

- (a) Submit in writing quarterly reports to the Administrative Assistant one (1) week in advance of the Quarterly Meetings containing committee action, activities and information of note; and
- (b) Submit in writing an annual report summarizing the year's activities to the Administrative Assistant two (2) weeks in advance of the Annual Meeting.

**ARTICLE IX – KNIGHTS OF THE ORDER OF SAN JACINTO**  
**ELECTION, INVESTITURE AND OFFICERS**

Section 9.1. Officers.

- (a) The Knights of the Order of San Jacinto ("Knights") shall elect a Knight Commander, a Secretary and such other officers as deemed necessary.
- (b) The officers so elected shall be its Executive Committee.

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Section 9.2. Elections.

The election of a Member to the Knights shall be in the following manner:

- (a) Any Member or Chapter may submit in writing to the Executive Committee, the name of one or more persons the Chapter wishes to be considered for knighthood, together with a statement of that individual's qualifications for the honor;
- (b) At the Winter Quarterly Meeting, the Executive Committee may select no more than three (3) nominees from the resumes submitted;
- (c) Voting shall be by secret ballot only;
- (d) Each nominee selected must receive a two-thirds (2/3) vote by the Executive Committee;
- (e) Following the Executive Committee's vote, the Knight Commander shall notify the Knights of the nominees.
- (f) A three-fourths (3/4) affirmative vote of the Knights responding shall be required prior to the nominees' names being submitted for election at the Annual Meeting;
- (g) All secret ballots must be received and counted within thirty (30) days prior to the Annual Meeting; and
- (h) The Secretary General shall submit the nominees' names at the Annual Meeting. Any nominee who shall receive a three-fourths (3/4) affirmative vote of Members shall be elected as a Knight.

Section 9.3. Investiture.

- (a) Investiture shall take place at the Annual Meeting banquet according to the ritual adopted, unless circumstances require a different place and time.
- (b) Such meeting shall be open to the Members.
- (c) The Knight Commander shall adopt and organize the ceremony for investiture of newly elected Knights and adopt the regalia and insignia for its officers and members.

Section 9.4. Meetings.

- (a) An annual meeting shall be held following the Spring Quarterly Meeting.
- (b) Other meetings shall be held as deemed expedient by the Knight Commander.

**ARTICLE X – AWARDS, HONORS AND CERTIFICATES**

Section 10.1. Awards.

- (a) Chapter Archives Award.
  - (1) The award is organized, planned and judged by the Second Vice President General and three District Representatives, chosen by him in accordance to the rules and conditions contained in the *SRT Procedures Manual*.
  - (2) The award is selected and presented to a Chapter that best presents and chronicles its last twelve (12) months' activities and best exemplifies the purpose, mission and goals of the SRT. The certificate and a One Hundred Dollar (\$100) check is presented at the Annual Meeting banquet.
  - (3) From time to time, the Chapter Archives Award may be endowed by a Member who can select an honorary name for the award with the prior consent and approval of the President General.
- (b) Distinguished Service Award.

The President General, at his sole discretion, may select a Member to receive the award. The award is bestowed to a Member who demonstrates outstanding and exemplary service to the SRT during the year.
- (c) District Representative of the Year Award.

The award is bestowed upon the District Representative who has selflessly executed his duties of office and has gone beyond the call of duty to promote Chapter formation or reactivation, the recruitment or retention of Members and promotion of the purpose, mission and goals of the SRT. The District Representative Of the Year is selected by the President General and the Second Vice President General.

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- (d) Educator of the Year Award.  
The award is bestowed upon a teacher or administrator of an accredited public or private school that has by exceptional and outstanding efforts or activities promoted the study of the history and heritage of the Republic of Texas. Chapters shall nominate eligible individuals in writing before the Winter Quarterly Meeting for Executive Committee approval. The award is bestowed at the Annual Meeting banquet.
- (e) Lifetime Achievement Award.
  - (1) The award is bestowed upon a Member who is recognized for his life's unmatched and exceptional service, devotion, achievement and dedication to the SRT, its purpose, mission and goals. No more than one Member shall receive this award annually. It may not be given posthumously, but the award will be bestowed, if authorized before the Member's death.
  - (2) The committee shall consist of the President General, First and Second Vice Presidents General, Immediate Past President General and Knight Commander. The Member is elected by four-fifths (4/5) vote of the committee immediately following the Winter Quarterly Meeting.
- (f) Presido La Bahia Award.  
Literary awards may be bestowed annually for an outstanding published book or paper dealing with the Spanish Colonial period of Texas. The first place winner shall receive a check in the amount of One Thousand Two Hundred Dollars (\$1200) and the Presidio La Bahia medal. The second place winner shall receive a check in the amount of Five Hundred Dollars (\$500). The third place winner shall receive a check in the amount of Three Hundred Dollars (\$300). Should no winner be selected for any category, the cash award lapses.
- (g) Summerfield G. Roberts Award.  
An annual award bestowed on an author of a book, paper or other literary work best exemplifying and demonstrating the historical event(s) and/or personage(s) during the Republic of Texas as selected by the committee composed of three of the most recent available recipients and the First Vice President General. The awardee shall receive a check in the amount of Two Thousand Five Hundred Dollars (\$2,500) and the Summerfield G. Roberts medal.
- (h) Texas History Essay Contest Award.  
A committee shall select the outstanding essay from graduating seniors of an accredited public, private or accredited home school. The award is given during the commemorative ceremony at the San Jacinto Battleground ceremony on April 21, by the chairman and the President General.
- (i) William Gordon Bachman Award.  
The award is presented annually to the Chapter that has experienced the largest percentage membership growth during the calendar year. This Chapter shall receive a certificate and a One Hundred Dollar (\$100) check. The presentation is made at the Summerfield G. Roberts Award luncheon.

Section 10.2. Honors.

- (a) President General's List.  
The President General, at his sole discretion, shall bestow this honor on a Member(s) for outstanding and exceptional service to the SRT during the calendar year. The certificate is presented during the Summerfield G. Roberts Award luncheon by the President General.

Section 10.3. Certificates are issued by the Chapters upon request to the Administrative Assistant.

- (a) Chapter Certificate of Appreciation.  
The Chapter Certificate of Appreciation is available to any Chapter for presentation to an individual, organization or business that is supportive of the Chapter or the purpose, mission and goals of the SRT.
- (b) Eagle Scout Certificate.  
The Eagle Scout Certificate is available to any Chapter for presentation to a Boy Scout who has earned the rank of his Eagle during the current year.

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(c) Texas Flag Certificate.

The Texas Flag Certificate is available to any Chapter for presentation in its community to an individual or business for exhibiting Texas spirit by displaying the Texas Flag on a daily basis.

**ARTICLE XI – ADMINISTRATIVE ASSISTANT**

Section 11.1. Employment.

The Executive Committee may employ an individual as administrative assistant (“Administrative Assistant”) at the SRT corporate office.

Section 11.2. Duties and Responsibilities.

Duties and Responsibilities include:

- (a) Maintain the SRT books and records;
- (b) Receive and respond to correspondence and communications;
- (c) Accounts receivable and payables management and other necessary SRT accounting functions;
- (d) Maintain and manage membership records;
- (e) Prioritize time to efficiently manage the office and the responsibilities;
- (f) Record and transcribe the minutes of the Quarterly and Annual Meetings;
- (g) Report office or operational issues to President General or Executive Committee for resolution;
- (h) Coordinate with the Historian General in routing new applications through the approval process;
- (i) Prepare and forward certificates of membership to new Members;
- (j) Assemble articles and photographs for *The Texian*; and
- (k) Any other such duties as shall be assigned to the Administrative Assistant by the President General.

Section 11.3. Bonding.

The Administrative Assistant shall make a good and sufficient bond in such sum and in such terms as may be decided upon by the Executive Committee, the premium of which shall be paid from the funds of the SRT.

**ARTICLE XII – NOTIFICATION TO THE MEMBERSHIP**

Section 12.1. Notification.

Notification of Members as required herein shall be given by one or more of the following methods: US mail; email; facsimile; website posting; or printed announcement in *The Texian*.